

PERSONAL INFORMATION

NAME (PRINT)

Last Name

First

Middle

ADDRESS

Street

City

State

ZIP

TELEPHONE NO.

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Area Code

Are you 18 years of age or older? ☐ Yes ☐ No

EMPLOYMENT DESIRED

Position Desired:

Date you can start

\$

Salary Desired

Are you employed now? ☐ Yes ☐ No

If so, may we inquire of your present employer? ☐ Yes ☐ No

Have you ever applied to this company before? ☐ Yes ☐ No

If yes, when:

Referred by:

EDUCATION

TYPE OF SCHOOL	NAME AND STATE	NO. OF YEARS COMPLETED	GRADUATED	COURSE OF STUDY
Vocational or Trade			<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Education or Training			<input type="checkbox"/> Yes <input type="checkbox"/> No	

RECORD OF PREVIOUS EMPLOYMENT

Please list the names of your three previous employers in chronological order with present or last employer listed first.

DATE MONTH & YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
From: To:				
DATE MONTH & YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
From: To:				
DATE MONTH & YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
From: To:				

APPLICABLE SKILLS

Are there any learned skills that may be of use in the desired position?

I certify that the information provided on this application is true and complete. I agree that if there is any misrepresentation or omission concerning the information on this application, any offer of employment to me may be withdrawn, and if I have already been hired, my employment may be terminated immediately.

I understand that any offer of employment by the company is contingent upon (1) my providing sufficient documentation necessary to establish my identity and eligibility to work in the United States, (2) successful completion of any pre-placement physical exam and/or drug test that may be required by the company, and (3) satisfactory results on any criminal and/or other background check that may be conducted.

No promises concerning the nature or length of my employment have been made to me. If I am hired, I understand that I have the right to terminate my employment at any time and for any reason, and that the company has the same right to terminate my employment at any time and for any reason. I understand that nobody employed by the company may modify these conditions, except in a written document signed by the president of the company and myself.

I authorize the company and its representatives to make an investigation of my past employment, my past criminal and/or driving history, and my educational background. I authorize any past or present employer, any federal, state and/or local governmental subdivision thereof, and any educational institution to release information concerning my employment, criminal and/or driving history, and educational history/background to the company. I hereby release all persons, past and present employers, any federal, state, and/or local governmental subdivision thereof, and educational institutions from any liability to me if they supply information to the company as part of its investigation.

My signature reflects that I have read, understand, and have agreed to these terms and conditions.

Date

Applicant's Signature